



SUBJECT: Amendment No. 1 to Request for Proposal (RFP) No. 1005-DETR

DATE OF AMENDMENT: September 6, 2013

DATE OF RFP RELEASE: August 18, 2013

DATE AND TIME OF OPENING: September 20, 2013

AGENCY CONTACT: Brandon Taylor, Facility Manager

---

The following shall be a part of RFP No. 1005-DETR for Janitorial Service. If a vendor has already returned a proposal and any of the information provided below changes that proposal, please submit the changes along with this amendment. You need not re-submit an entire proposal prior to the opening date and time.

1. **Are materials supplied by the Department?** See Section 3.3.4 of RFP No. 1005-DETR. Yes, DETR will supply all consumables.
2. **Is a three ring binder acceptable for submittal?** Yes, a three ring binder is acceptable for submittal of a vendor's response to RFP No. 1005-DETR.
3. **What is the current contract price?** The current contract amount is \$112,000 for the contract period of January 1, 2010 through December 31, 2013.
4. **Is work to be performed after hours?** See Section 3.3.2 of RFP No. 1005-DETR. The work is to be completed between the hours of 5:00 p.m. – 8:00 a.m. Monday – Friday.
5. **How is access to the computer area achieved?** See Section 3.4.1.16 of RFP No. 1005-DETR. Janitorial staff will be granted access to the computer area only when DETR staff is present from 5:00 p.m. – 10:30 pm, Monday – Friday only.
6. **How many janitorial closets are there?** There is one janitorial closet located on the 2<sup>nd</sup> floor of the building.
7. **How many access points are there to the basement level?** There are four means of access and egress to the basement level – three stairwells and one elevator.
8. **Does the equipment in the computer room get dusted?** See Section 3.4.1.5 of RFP No. 1005-DETR. The equipment in the computer room is not to be dusted.



9. **Will the contract be awarded to the lowest bidder?** See Section 10.2 of RFP No. 1005-DETR. Pursuant to Nevada Revised Statute 333.335(5) The evaluation committee shall not be obligated to accept the lowest price proposal, but shall make an award in the best interest of the State of Nevada/DETR.
10. **Does the vendor need to shovel snow?** See Section 3.4.4.2 of RFP No. 1005-DETR. Snow must be removed from adjacent sidewalks and entrances between 5:01 p.m. and 6:59 a.m. Monday – Friday.
11. **Who is the current vendor?** The current vendor is J&L Janitorial.
12. **What is the current monthly cost of janitorial services for this building?** The current monthly cost is \$2,289.00
13. **What is the number of employees that work at this DETR office?** There are 96 employees housed at this DETR location.

**ALL ELSE REMAINS THE SAME.**

Vendor shall sign and return this amendment with proposal submitted.

NAME OF VENDOR \_\_\_\_\_

AUTHORIZED SIGNATURE \_\_\_\_\_

TITLE \_\_\_\_\_ DATE \_\_\_\_\_

State of Nevada  
Department of Employment, Training  
and Rehabilitation  
500 E. Third Street  
Carson City, NV 89713



Brian Sandoval  
Governor  
Frank R. Woodbeck  
Director