

STATE OF NEVADA
GOVERNOR'S WORKFORCE DEVELOPMENT BOARD

fka Governor's Workforce Investment Board (GWIB)

Thursday, July 21, 2016 – 2:00 p.m.

Department of Employment, Training and Rehabilitation
500 E. Third Street – SAO Auditorium
Carson City, NV 89713

Alternate Location: Some members of the board may be attending the meeting and other persons may observe the meeting and provide testimony through a simultaneous videoconference conducted at the following location:

Department of Employment, Training and Rehabilitation
2800 E. St. Louis Avenue – #C
Las Vegas, NV 89104

MINUTES OF MEETING

Present: Dr. Luther Mack (Chair), Stewart "Mac" Bybee, Jo Cato, Jolene Dalluhn, Councilman Oscar Delgado, Dave Ellis, Steve Fisher, Larry Harvey, Shelley Hendren, Commissioner Marilyn Kirkpatrick, Manny Lamarre, Todd Koch, Horacio Lopez, Jim New, Mike Raponi, Patrick Sheets, Bill Stanley, Assemblyman Stephen Silberkraus, Don Soderberg and Alan Walker

Absent: Debbie Banko, Dana Bennett, Cory Hunt, Senator Michael Roberson, William Welch, and Kris Wells

Also present: Kristine Nelson (DETR), Dale Erquiaga (Office of Governor Brian Sandoval), Grant Nielson (DETR/ ESD Program Chief), Cloyd Phillips (CSA), Milt Stewart, (Nevadaworks), and Richard Villalobos (Workforce Connections)

1. OPENING REMARKS

Chair Luther W. Mack called the meeting to order, welcomed participants and made announcements.

2. ROLL CALL - CONFIRMATION OF A QUORUM

Per direction from Chair Mack, **Kristine Nelson** took roll call and confirmed the presence of a quorum.

3. VERIFICATION OF PUBLIC NOTICE POSTING

Kristine Nelson affirmed that the agenda and notice of the Governor's Workforce Development Board meeting on April 21, 2016 was posted pursuant to Nevada's Open Meeting Law, NRS 241.020.

4. FIRST PUBLIC COMMENT(S) NOTICE

Chair Mack read the notice into the record as follows: "Members of the public are invited to comment at this time; however, no action may be taken on any matters during public comment until the matter itself has been included on an agenda as an item for possible action. At my discretion, in the interest of time, public comments will be limited to three minutes per person."

Chair Mack invited comments from Carson City, Las Vegas or via telephone. There were none.

5. *APPROVAL OF MINUTES

Chair Mack called for a motion to approve the April 21, 2016 draft minutes of the Board as submitted.

It was moved by Mike Raponi and seconded by Alan Walker to approve the April 21, 2016 draft minutes. Motion carried.

6. ***FOR POSSIBLE ACTION – WIOA Unified State Plan – U.S. DOL. Revisions**

Steve Fisher, Administrator, DHHS-DWWS, the Chair of the WIOA Governance Work Group, outlined the history of the Plan’s development. On February 18th, this Board approved the WIOA Unified State Plan and submitted it to the Federal Government on March 3rd. The Federal Government had 90 days to review and approve the Plan. The Governor received a letter of approval for the Plan on May 31st with conditions. Twenty-eight (28) deficiencies were identified for remediation. The Governor’s Work Group made the necessary revisions to the Plan. The revisions were presented to the Executive Board and approved last week. The Plan is before the full Board today for ratification.

Marilyn Kirkpatrick referred to citations in the Plan and asked whether they were reviewed in order to verify that they applied. **Mr. Fisher** shared his recollection that there were policy discussions, however he could not recall specific citations in need of review. **Mike Raponi** recalled that Executive Committee unanimously endorsed the Plan and that he could not recall any pending issues.

It was moved by Don Soderberg and seconded by Jim New to ratify the WIOA Unified State Plan as approved by the Board’s Executive Committee. Motion carried.

7. ***FOR POSSIBLE ACTION – Industry Sector Councils – Additions/Revisions**

Dale Erquiaga, Chief Strategy Officer, Office of Governor Brian Sandoval was present by phone to answer any questions. **Bill Stanley** stated that during the Executive Committee meeting, there was an approved motion to add a sector council for construction. There was consensus agreement that this action had occurred.

It was moved by Don Soderberg and seconded by Mike Raponi to ratify the addition of a Construction Sector Council to be established as approved by this Board’s Executive Committee. Motion carried.

8. ***FOR POSSIBLE ACTION – State Compliance Policies (SCP) – Six (6) State Compliance Policies (new and revisions) for Review and Approval. Items 8(A) through 8(F) Sector Councils – Additions/Revisions**

Shelley Hendren addressed Policy 1.4, under One-Stop Delivery System B, Number 1, where it discusses the affiliate sites as opposed to one-stop sites. It was discovered that A, B, C and D under Number 1 are not consistent with WIOA, nor are they consistent with Policy 1.20, which is the policy governing affiliate sites. She proposed an amendment to remove small letter a, b, c and d under 1(b)(1).

It was moved by Shelley Hendren and seconded by Don Soderberg to accept Policy 1.4 with the change that on page 1 going into page 2, under Section 1, One-Stop Delivery System, Letter B, Number 1, that A, B, C and D be removed. Motion carried.

It was moved by Horacio Lopez and seconded by Shelly Hendren to ratify State Compliance Policy 1.4 as amended, State Compliance Policy 1.8, State Compliance Policy 1.12, State Compliance Policy 1.20, State Compliance Policy 2.2, and State Compliance Policy 2.3.

Discussion:

Bill Stanley noted that State Compliance Policy 2.3 contains a notation in the revised notes from the State that states, “WIOA eliminated the requirement for establishment of a youth council. However, the local board may choose to establish a standing committee.” He asked whether a member of staff wished to comment on this recommendation. **Grant Nielson, DETR’s ESD Program Chief**, clarified that this language comes straight from the law. The intent of the law is that the local boards have a choice as to whether or not they establish a standing committee for youth. In this case, both local boards have established a standing committee or a version of it in each local area. The policy is in place to provide the option to do so.

Motion carried.

9. **INFORMATION/DISCUSSION PRESENTATION: Local Workforce Development Boards: Youth Services Presentation.**

Ricardo Villalobos, Director, Workforce Connections, Milt Stewart, Program Manager, Nevadaworks were present to provide the report. **Mr. Villalobos** began the presentation. Highlights included:

- Two youth populations are targeted via WIOA.
- Each require eligibility criteria to qualify for the programs
 - Out-of-school youth
 - Must be between the ages of 16 to 24
 - Not attending school (as defined by state statutes)
 - Must meet at least one of the following criteria:
 - Dropped out of school
 - Obtained a secondary diploma or equivalent but is low income and basic skills deficient or English language learner
 - Juvenile
 - Homeless/Runaway
 - In or aged out of foster care
 - Pregnant or parenting
 - Individual with disability and/or low income and requires additional assistance to enter or complete an educational program or to secure or hold employment
 - Seventy-five percent of funding is targeted for out-of-school youth
 - In-school youth
 - Must be between the ages of 14 to 21
 - Attending school
 - Must meet at least one of the following criteria:
 - Basic skills deficient
 - English language learner
 - Homeless/Runaway
 - In or aged out of foster care
 - Pregnant or parenting
 - Individual with disability and/or low income and requires additional assistance to enter or complete an educational program or to secure or hold employment
 - Twenty-five percent of funding is targeted for in-school youth
- WIOA Youth Programs include:
 - Education services
 - Training services
 - Employment services
 - Supportive services
 - Follow up services (at least 12 months)
- Workforce Connections (SNWDB) Youth Programs include:
 - Youth One-Stop Affiliate Sites
 - North/West – Nevada Partners, Inc., (NPI)
 - South/East -- SNRHA
 - Boulder City/Laughlin – St. Jude’s Ranch for Children
 - Lincoln County – Lincoln County
 - Nye & Esmeralda Counties – Nye Communities Coalition
 - Workforce Connections (SNWDB) Special Population Youth Programs Include:
 - Youths with Disabilities – Goodwill of SNV
 - Foster/Former Foster Youth – Olive Crest
 - Pre-Entry – NPI
 - YouthBuild Las Vegas Program

Mr. Stewart reviewed specific programs:

- Community Service Agency (CSA)
 - Target population: Washoe County youth
 - Provide education, soft skills, work experience and job placements to urban youth
- Truckee Meadows Community College Youth Out of School Program (YOS)
 - Target population: Low income Washoe County youth aged out of foster care, pregnant or parenting, and/or with disabilities
 - Provide pre-employment activities with a cash incentive for completion in 1st semester and provides youth with a work experience in 2nd semester
- Community Chest, Inc., EMPOWERing Lives
 - Target population: Storey and Lyon County Youth
 - Provide soft skills and occupational training, work experience and supportive services to youth in these isolated areas
- JOIN, Inc., Workforce 60
 - Target population: Low income youth in the 12 rural counties within Nevadaworks' geographical territory
 - Provide high school equivalency attainment, work readiness, occupational skills training and work experiences that focus on in-demand sectors with the objective of obtaining employment that pays a living wage
- Northern Nevada Electrical Workers Joint Apprenticeship and Electrical Committee (NNEJATC) Electrical Apprenticeship Program
 - Target population: Low income Washoe County youth who are school dropouts, basic skills deficient or English language learners, involved with justice system or pregnant or parenting
 - Provide occupational skills training concurrently with on-the-job training as an electrical apprentice, so their youth clients learn a trade while they earn a living wage
- Northern Nevada Literacy Council (NNCL) Learn and Earn
 - Target population: Washoe County youth
 - Provide wraparound services including high school equivalency attainment, drop-out recovery, employability skills and work experiences for hard to serve youth
- Nevadaworks Youth Council
 - Actively involved in making recommendations for serving youth clients
 - Currently assisting in the development of methods for establishing employer relationships to increase the availability and diversity of work experience opportunities available to youth

In response to a question regarding how the success of the program is rated in relation to costs, **Mr. Villalobos** stated that the Department of Labor has predetermined performance outcomes which ultimately determine the success of the programs. Under WIOA, requirements include placement, retention, average earnings, credential rates and skills gains. The cost per participant varies depending on the population and is estimated to range between \$3,500 to \$6,500.

Mr. Stanley asked about the process of providing the services and specifically whether a high school could implement its own program. **Mr. Villalobos** stated that high schools could create their own program. However, there is a competitive procurement process for service providers. This process takes place on an annual basis. However, there are times such processes are announced throughout the year, depending on funding and need.

Alan Walker referred to the list of metrics used to measure the performance of programs. He asked for a summarization of the success of the programs in general during the last couple of years against the metrics described. **Mr. Villalobos** referenced to the last quarter totals, the measure was 69 percent for placement, employment and education for youth. The measure obtained was 63.4. This was not necessarily a failure, as there was an 80 percent allowance to meet the measure. Therefore, the measure was met, although shy of the 69 percent goal. Numerically, this represents 1,160 youth out of 1,829. As far as obtainment of degree or certificate, the measure determined by the Department of Labor of the State was 61 percent. The State reached 66.1 percent, reflecting an exceeding of the measure for the third quarter. This represents 1,004 youth out of 1,520. For literacy and numeracy gains, under WIA, the required measure 43 percent. The State hit the 54.1 percent mark for the third quarter. This represents 288 youth out of 532 who were within the measure.

10. INFORMATIONAL ITEMS/REPORTS

- a. DETR Research and Analysis Bureau's Economic updates
- b. GWDB Industry Sector Council reports and updates
- c. Workforce Connections -- Southern LWDB's quarterly report and updates
- d. Nevadaworks -- Northern LWDB's quarterly report and updates
- e. WIOA Analysis of Expenditures for SFY 15/6

(The submitted written reports for items 10(a) through (e) are provided in lieu of oral presentation)

11. PUBLIC COMMENTS NOTICE (SECOND)

Chair Mack read the statement into the record: "Members of the public are invited to comment at this time; however no action may be taken on any matters during public comment until the matter itself has been included on an agenda as an item for possible action. In my discretion, in the interest of time, public comment will be limited to three minutes per person." He invited comments from Carson City, Las Vegas or on the telephone. There were none.

12. ADJOURNMENT

The July 21, 2016 meeting was adjourned.