

6/4/2015

10:30 AM

WIOA PERFORMANCE AND ACCOUNTABILITY WORK GROUP MEETING AGENDA

Web Meeting
<https://global.gotomeeting.com/join/788430645>

VoIP - a headset is recommended. Or, call in
using your telephone.
(224) 501-3216 Access Code 788-430-645

Meeting called by:	Ken Zutter	Type of meeting:	WIOA Performance and Accountability Work Group
Facilitator:	Ken Zutter	Note taker:	Kendra Wastun
Attendees:	Lori Wilson, Heather Johnson, Patrick Sheets, Nancy St. Clair, Ricardo Villalobos		

AGENDA ITEMS

Topic	Presenter	Time allotted
1. PAWG Subcommittee Meeting Governance		
a. Discussion – WIOA Steering Committee’s guidance for subcommittee public meeting compliance		
b. Action - Determine rules changes for public meeting compliance.	Ken Zutter	15 Minutes
2. WIOA PAWG Work Plan		
a. Discussion – Needed changes and updates to plan		
b. Action – Revise Overview, Work Group Background and Description		
i. Develop new mission statement		
c. Action - Revise Section 2, Work Group Responsibilities		
i. Determine if current list of responsibilities is sufficient.		
d. Action – Revise Section 3, Work Group Governance and Membership		
i. Update Chair/Co-Chair roles		
ii. Update Current Membership roll if needed	Ken Zutter	45 Minutes
1. Additions and removals of voting members		
2. Additions of non-voting representatives from other WIOA subcommittees		
3. Addition of non-voting support staff		
e. Action – Revise Section 4, Work Group Operating Functions		
i. Edit for public meeting compliance		
f. Discussion – Section 5, WIOA Staff Development Requirements		
i. Need input for furthering this section		

- g. Discussion – Section 6, PAWG Deliverables, Timeline, and Milestones
 - i. Discuss possible Deliverables
- h. Discussion – Section 7, PAWG Work Group List of Dependencies on other Work Groups
 - i. Discuss possible dependencies on other WIOA workgroups